

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Tuesday, 7th March, 2023 at 3.30 pm in the Assembly Room, Town Hall,
Saturday Market Place, King's Lynn**

PRESENT: Councillor S Dark (Chair)
Councillors H Humphrey, P Kunes, G Middleton and S Sandell

Apologies for absence were received from Councillors R Blunt, A Dickinson
and A Lawrence

1 **MINUTES**

RESOLVED: The Minutes of the Meetings held on 7 and 8 February 2023 were agreed as a correct record and signed by the Chair.

2 **URGENT BUSINESS - APPOINTMENT OF HONORARY ALDERMAN**

RESOLVED: That with the consent of the Mayor, the recommendations be submitted to the Extraordinary meeting of the Council on 9 March 2023 as urgent business.

RECOMMENDED 1) That the Council places on record its deep appreciation of the eminent services to the Council rendered by former Councillor Nicholas Daubney.

2) That a Special Meeting of the Council to confer the title of Honorary Alderman on former Councillor Daubney be held at 4.30 pm, prior to the Council meeting on Thursday, 30 March 2023 and the engrossment of recommendation above and an aldermanic badge be presented to the Honorary Alderman, at that Council meeting.

3) That with the consent of the Mayor, the recommendations be submitted to the Extraordinary meeting of the Council on 9 March 2023 as urgent business.

4) That the Council places on record its deep appreciation of the eminent services to the Council rendered by former Councillor Nicholas Daubney.

5) That a Special Meeting of the Council to confer the title of Honorary Alderman on former Councillor Daubney be held at 4.30 pm, prior to the Council meeting on Thursday, 30 March 2023 and the engrossment of the recommendation above and an aldermanic badge be presented to the Honorary Alderman, at that Council meeting.

Reason for Decision

To confer the title of Honorary Alderman on former Councillor Daubney.

3 **DECLARATIONS OF INTEREST**

None

4 **CHAIR'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillors Kemp and de Whalley attended under standing order 34.

6 **CALLED IN MATTERS**

None

7 **FORWARD DECISIONS**

The Forward Decisions List was noted

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

- Standards Committee – 3 February 23 – Model Code of Conduct
- Corporate Performance Panel comments on Unreasonable Complaints Policy – 4 January 2023
- KLACC – Provision of accessible play equipment – 30 January 2023– request to cabinet to support scheme if funding comes available

Cabinet noted the referral from KLACC of a request to support a shovel ready scheme for the provision of accessible play equipment in the Walks should an opportunity for funding become available. The Chair confirmed that the suggestion was business which was conducted regularly, and that Cabinet would encourage officers to assist the West Norfolk Youth Advisory Board in the preparation of a scheme to put forward for a request for funding to an appropriate scheme.

Councillor Humphrey confirmed he had watched the meeting and was impressed with the presentation and asked if there were any grants available that the young people could apply for. It was confirmed that officers would look at the scheme and funding opportunities in order for a bid to be made.

Under standing order 34 Councillor Kemp commended the work of the West Norfolk Youth Advisory Board.

- Local Plan Task Group - 28 February 2023

9 **LOCAL PLAN - INSPECTORS LETTER - RECOMMENDED WAY FORWARD**

RECOMMENDED: That the contents of the report be noted and Council be recommended that the draft Local Plan previously approved by Full Council be amended as follows:

- 1) That reference to the term 'A10/Main Rail Line Strategic Growth Corridor' is deleted from the Plan.
- 2) That the Settlement Hierarchy reverts to that of the Core Strategy (as amended by the Site Allocations and Development Management Policies Document), subject to a check that it still remains up to date.
- 3) That a criterion-based policy is introduced into the Plan for the assessment of proposals for development in rural settlements. The Criterion-based policy to be agreed in consultation with the Chair and Vice-Chair of the Local Plan Task Group.
- 4) That a housing requirement is calculated for designated neighbourhood areas using the methodology set out at section 2.13 and Appendix 3.

Reason for Decision

To address concerns raised by the Local Plan Inspectors at examination in order that they may report the Plan is 'sound' and enable the Council to proceed to adoption at the earliest opportunity.

The comments of the Local Plan Task Group were taken into account in the revised recommendation 3.

10 **REVIEW OF UNREASONABLE COMPLAINTS POLICY**

RECOMMENDED: 1) That the proposed changes to the Unreasonable Complaints Policy as set out at Appendix 1 to the report be approved; and

2) That the proposed changes to the Constitution as set out at Appendix 2 to the report be approved.

Reason for Decision

It is a function of CPP to assist in advancing the development of effective policy for promoting or improving the economic, social and environmental wellbeing of the people and communities of King's Lynn and West Norfolk. CPP have recommended changes to the UC Policy and the Constitution which Cabinet are asked to consider these for onward recommendations to Full Council.

11 **LGA MODEL CODE OF CONDUCT**

RECOMMENDED: That the revised Member Code of Conduct set out at Appendix 1 to the report be adopted.

Reason for Decision

It is a statutory function of the Standards Committee to advise the Council on the adoption or revision of the Member Code of Conduct. The Standards Committee have recommended that a revised Code of Conduct be adopted, as attached at Appendix 1 to the report, which Cabinet is asked to consider for onward recommendations to Full Council.

12 **MEMBERS ALLOWANCES SCHEME 2021-2025**

RECOMMENDED: That the scheme of Allowances to cover the years 2021/25 be approved.

Reason for Decision

To comply with the requirements of The Local Authorities (Member's Allowances) (England) Regulations 2003 to continue with the Scheme of Allowances for the coming year.

The only amendment is the year from 2021-22 to 2021-2025.

13 **NOTICE OF MOTION 16/22 - PEER REVIEW**

As the Corporate Performance Panel had deferred this item to April, it was agreed that the item be deferred to the April meeting.

14 **FREEDOM OF THE BOROUGH UPDATE**

RECOMMENDED: 1) That the updated criteria proposed by the Corporate Performance Panel, subject to the additional changes shown in appendix 3 to the report, be adopted.

2) That the changes to the Constitution shown in appendix 4 of the report be approved.

Reason for Recommendation

The award of Freedom of the Borough is a non-executive function of the Council (Functions Regulations 2000, Schedule 1 paragraph E3). Constitutional Changes are needed in order to effect the amendments to the criteria and process for the award/revocation.

Full Council asked the CPP to review the award criteria; the Council's legal team have reviewed those criteria and provided comments and proposed constitutional changes.

Cabinet are invited to review the updated criteria and the constitutional changes and recommend to Full Council that they be approved.

15 **GOVERNANCE REVIEW TASK GROUP**

RECOMMENDED: That the work of the Governance Task Group be paused until after the Borough Council elections.

Reason for Decision

To ensure that the new Council is able to take a view on its Governance structure going forward and to link with the Peer Review to take place.

The meeting closed at 4.23 pm